

Fees and Charges / Delivery Information

This Training is delivered with Victorian and Commonwealth Government funding

What Will It Cost To Enrol?

Skills First

The enrolment fee is due within 1 month of commencement of each course and covers the following:

Material Fee – a material fee of \$64. The materials fee relates to goods or materials that become the property of the student and is retained by them in the event of withdrawal from the course. This fee includes cost of handouts and other relevant material supplied by the service. There are no concessions for materials fees. There are no refunds after four (4) weeks of commencement of classes.

Student Support Fee – a student support fee of \$36 is charged to all students. This fee is charged to cover the use of computers and the provision of student and administration support. The enrolment fee is **NON refundable**.

Skill Sets

The enrolment fee is due before commencement of each course and covers materials and student support. Please refer to the relevant Skill Set for the costs.

Tuition Fee

There will be no tuition fees if you meet the eligibility requirements or been granted an exemption of fee's.

All our courses/programs are also offered on a Fee for Service basis for those students who are not eligible for a Government Funded Training Place, in the qualification of their choice. Fees are calculated on the hours of training to be undertaken within a calendar year. The maximum hourly rate varies according to the category.

NB: Fees will need to be paid within 3 months of the commencement of your training.

The following Fee Statement will give you an idea of the course fee structure for the course you are enrolling in, however there will be a need for each student to have their fee calculated separately. Encompass must sight and retain a copy of your concession card on enrolment for you to receive a concession on fees. The student tuition fees as published are subject to change given individual circumstances at enrolment.

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*Under current fee structure, no fees payable if student is eligible for government funding

*Encompass College of Education and Training delivers all courses and qualifications face to face

*Expected Locations of delivery Geelong and Wyndham Regions.

	Course code	Course	Encompass Schedule hours	Skills First Max. Funded hours	Skills First Funded rate	Approx. Government contribution under Skills First funding	Approx. course duration	Approx. PUSH hours	Skills First funding		Fee for Service						
									Total tuition fee	Total fee with concession	OR	Hourly rate	Total fee tuition fee	+	Material Fee	+	Student Support Fee
Skill Set	CHCSS0014	Entry into Care Roles	80	80	\$8.75	\$700.00	7 weeks	42	\$0.00	\$0.00		\$5.25	\$420.00		\$25.00		\$25.00
	CHCSS0013	Crisis Support	205	205	\$7.25	\$1,486.25	10 weeks	TBC	\$0.00	\$0.00		\$4.35	\$891.75		\$25.00		\$25.00
	SIRSS00022	Manage disrespectful, aggressive or abusive customers	30	30	\$8.25	\$247.50	2 days	10	\$0.00	\$0.00		\$4.95	\$148.50		\$10.00		\$10.00
	SITSS00050	Use hygienic practices for food safety	15	15	\$3.25	\$48.75	1 day	5	\$0.00	\$0.00		\$14.00	\$70.00		\$50.00		\$20.00
Foundati	22481VIC	Certificate II in Work Education	680	882	\$14.25	\$9,690.00	18 months	TBC	\$0.00	\$0.00		\$8.55	\$5,814.00		\$64.00		\$36.00

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	22566VIC	Certificate I in Work Education	1010	1120	\$14.25	\$14,392.50	12 months	495	\$0.00	\$0.00		\$8.55	\$8,635.50	\$64.00	\$36.00
	22567VIC	Certificate I in Transition Education	1030	1190	\$14.25	\$14,677.50	12 months	384	\$0.00	\$0.00		\$8.55	\$8,806.50	\$64.00	\$36.00

Certificate qualifications	AHC20320	Certificate II in Production Horticulture	400	420	\$6.75	\$2,700.00	7 months	335	\$0.00	\$0.00		\$4.05	\$1,620.00	\$64.00	\$36.00
	CHC22015	Certificate II in Community Services	333	315	TBC	\$2,283.75	7 months	TBC	\$0.00	\$0.00		\$4.35	\$1,370.25	\$64.00	\$36.00
	CHC32015	Certificate III in Community Services	590	620	TBC	\$4,277.50	7 months	TBC	\$0.00	\$0.00		\$4.35	\$2,566.50	\$64.00	\$36.00
	CHC33015	Certificate III in Individual Support	695	715	\$8.75	\$6,081.25	9-12 months	613	\$0.00	\$0.00		\$5.25	\$3,648.75	\$64.00	\$36.00
	CHC43115	Certificate IV in Disability (DAY)	935	930	\$7.25	\$6,742.50	9-12 months	385	\$0.00	\$0.00		\$4.35	\$4,045.50	\$64.00	\$36.00
	CHC43115	Certificate IV in Disability (NIGHT)	935	930	\$7.25	\$6,742.50	9-12 months	223	\$0.00	\$0.00		\$4.35	\$4,045.50	\$64.00	\$36.00

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	CHC43315	Certificate IV in Mental Health	955	905	\$8.75	\$7,918.75	9-12 months	195	\$0.00	\$0.00	\$5.25	\$4,751.25	\$64.00	\$36.00
	HLT33015	Certificate III in Allied Health	520	530	\$10.25	\$5,330.00	7 months	222	\$0.00	\$0.00	\$6.15	\$3,198.00	\$64.00	\$36.00
	SIR20216	Certificate II in Retail Services	350	360	\$3.25	\$1,137.50	7 months	170	\$0.00	\$0.00	\$1.95	\$682.50	\$64.00	\$36.00

FFS	HLTFSE001	Provide Food Safety Practices (Fee for Service only)	30	N/A	N/A	N/A	1 day	5	\$0.00	\$0.00	\$14.00	\$70.00	\$0.00	\$0.00
	22472VIC	Certificate I in General Education for Adults (Fee for Service only)	430	N/A	N/A	N/A	12 months	TBC	\$0.00	\$0.00	\$2.73	\$1,175.00	\$0.00	\$0.00
	22554VIC	Course in Initial Adult Literacy & Numeracy	340	N/A	N/A	N/A	12 months	221	\$0.00	\$0.00	\$8.55	\$2,907.00	\$64.00	\$36.00

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22555VIC	Certificate I in Initial Adult Literacy & Numeracy	530	N/A	N/A	N/A	18 months	347	\$0.00	\$0.00		\$8.55	\$4,531.5 0		\$64.00		\$36.00
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Australian Indigenous students are eligible to pay the minimum tuition fees.

If concession card holders enrolling in a course category, other than Skills Deepening, the relevant concession tuition fee applies. (We must sight and retain a copy of your concession card on enrolment).

The tuition fee as published are subject to change given individual circumstances at enrolment.

Enrolment for eligible students in training is subsidised through the *Skills First* Program.

The Victorian Government will only fund 2 qualifications/courses per calendar year. Access to further subsidised Government Funding may be affected.

Fee Refunds

This information is available in multiple formats on request

The following will provide you with the information required should you request a refund of fees.

- Material and Student support fee is **NON REFUNDABLE**
- 100 percent refund if the Organisation cancels your course.
- You are not entitled to any refund if you withdraw later than 30 days after the commencement of your course.